



# Mahatma Phule Agriculture University, Rahuri, Ahmednagar, Maharashtra

## Candidate User Manual-Registration and Colleges Option Form

Online Agriculture Diploma / Polytechnic / Mali Certificate Admissions –  
2024-25

## Table of Contents

1. MPKV- Admissions Homepage .....	2
2. New Registration .....	2
3. Candidate Login.....	4
3.1. Dashboard .....	5
3.2. Personal Details.....	5
3.3. Address Details.....	6
3.4. Category & Other Reservation Details .....	6
3.5. Qualification Details .....	7
3.6. Shortlist Colleges.....	7
3.7. Set Preferences .....	8
3.8. Upload Photograph and Signature.....	9
3.9. Upload Required Documents .....	9
3.10. Pay Application Fee .....	10

## 1. MPKV- Admissions Homepage

The homepage can be accessed at <https://mpkv.diplomaadmission.com/Public/Home>

This page shall provide necessary information regarding all the admission activities and has provision for new registration and login for candidates.

## 2. New Registration

Click on the new registration button on the top right on the homepage to begin the registration process.

Select Diploma in Agriculture Course and fill the necessary details requested below and then click on Register Button at the bottom of the page.

Click Yes, to confirm registration.

The screenshot shows a 'New Registration' dialog box with the following text:

You have registered for Diploma in Agriculture Course [Marathi Medium, Duration – 2 Yrs.]  
(कृषि तंत्र पदविका अभ्यासक्रम [२ वर्ष – मराठी माध्यम]).  
Once Registered, You will not be able to modify / change / alter your applied course.

Are you sure, You want to register for this course ?

Buttons: Yes, No

Note : Password should have Minimum 8 Characters and Maximum 15 Characters with 1 Upper Case Alphabet, 1 Lower Case Alphabet, 1 Number and 1 Special Character.

Register

You will get your login id, displayed on the screen. Note it down and read the important instructions and then click on Proceed to Login.

The screenshot shows the 'User Login Details' page with the following content:

Home New Registration Log In

**User Login Details**

Dear **PARAG PATIL**, You have Registered Successfully. Your Login ID : **2024100019**

**Important Instruction :**

1. Kindly note down the "LOGIN ID". This unique LOGIN ID and the Password you have created will be used for further process.
2. You are advised not to disclose or share your password with anybody. Department will not be responsible for violation or misuse of your password.
3. You can change your password after login, if desired.
4. You should remember to log out at the end of your session so that your particulars cannot be tampered or modified by unauthorized persons.
5. All Information and OTP (One Time Password) shall be sent on Registered E-Mail ID, hence Registered E-Mail ID should be updated.

Buttons: Print, Proceed to Login >>>

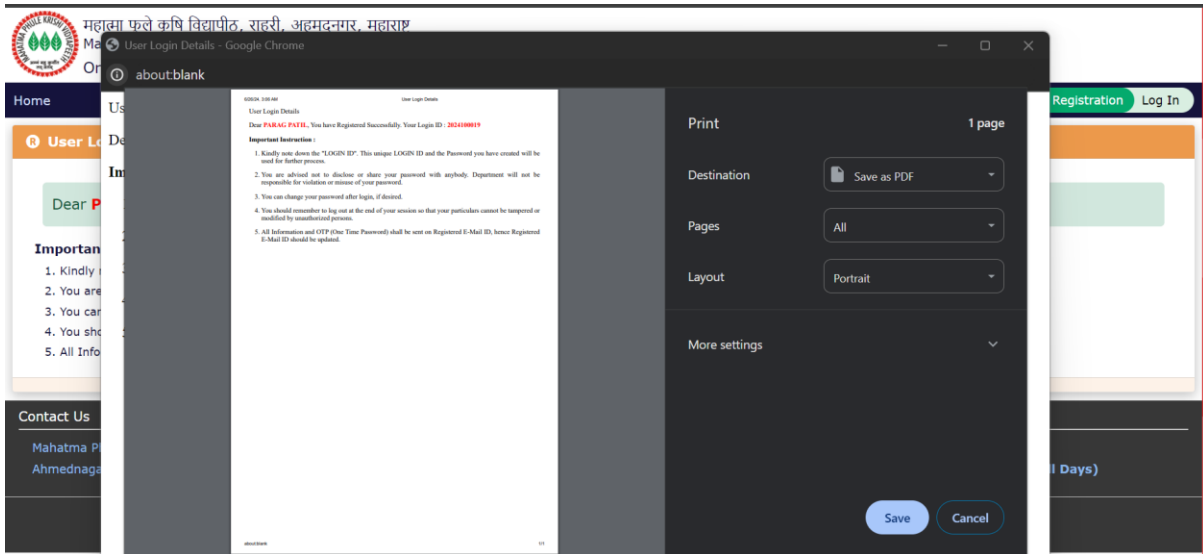
**Contact Us** Mahatma Phule Krishi Vidyapeeth, Rahuri, Ahmednagar, Maharashtra - 413722

**Important Links** Terms & Conditions, Refund / Cancellation Policy

**Helpdesk** Phone : +91-7066951951, Timing : 10:00 am to 6:00 pm (All Days)

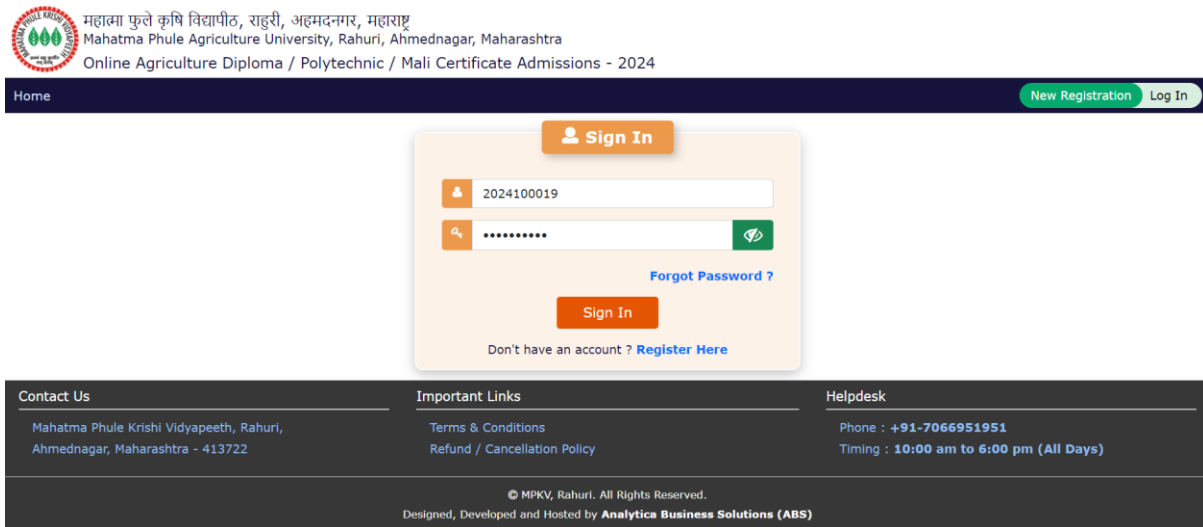
© MPKV, Rahuri. All Rights Reserved.

You may also, click on Print to save a copy of the Login ID and only print later if required.



### 3. Candidate Login

Enter your login id and password to login into the admission portal, and click sign in.



### 3.1. Dashboard

This will be the landing page or dashboard page after your login. It will show the current status of your application form as Incomplete. Then click on Proceed to fill application form.

The screenshot shows the candidate dashboard for the Online Agriculture Diploma / Polytechnic / Mali Certificate Admissions - 2024. The user is logged in as PARAG PATIL. The application form status is Incomplete. A button labeled 'Proceed to Fill Application Form >>>' is visible at the bottom.

Welcome to Online Agriculture Diploma / Polytechnic / Mali Certificate Admissions - 2024	
User Login ID	2024100019
IP Address	N/49.36.99.98/Chrome/Windows 10
User Type	Candidate
Current Login Time	26/06/2024 3:14:04 AM
User Name	PARAG PATIL
Previous Login Time	

**Dashboard - Candidate**

Application Form Status  
**Incomplete**

[Proceed to Fill Application Form >>>](#)

### 3.2. Personal Details

Your personal details as entered while registration shall be displayed here. Make changes if necessary and click save & next.

The screenshot shows the personal details form for the candidate. The application ID is 2024100019 and the applied course is DIPLOMA IN AGRICULTURE COURSE (MEDIUM : MARATHI, DURATION : 2 YEARS). The candidate's full name is PARAG PATIL, father's full name is PRAKASH, and mother's full name is PAVITRA. The date of birth is 01/01/2010, mobile number is +91 9888888888, and email ID is pp@gmail.com. A 'Save & Next' button is visible at the bottom.

Application ID : **2024100019**  
Applied Course : **DIPLOMA IN AGRICULTURE COURSE (MEDIUM : MARATHI, DURATION : 2 YEARS)**

**Personal Details**

Apply For *	Candidate's Full Name *	Father's Full Name *	Mother's Full Name *
DIPLOMA IN AGRICULTURE COURSE (M)	PARAG PATIL	PRAKASH	PAVITRA
Gender *	Date of Birth (DD/MM/YYYY) *	Mobile Number *	E-Mail ID *
MALE	01/01/2010	+91 9888888888	pp@gmail.com

[Save & Next](#)

© MPKV, Rahuri. All Rights Reserved.

### 3.3. Address Details

Enter your address details here and click save & next.



महात्मा फुले कृषि विद्यापीठ, राहुरी, अहमदनगर, महाराष्ट्र  
Mahatma Phule Agriculture University, Rahuri, Ahmednagar, Maharashtra  
Online Agriculture Diploma / Polytechnic / Mali Certificate Admissions - 2024



Dashboard Application Form Miscellaneous

Application ID : **2024100019**  
Applied Course : **DIPLOMA IN AGRICULTURE COURSE (MEDIUM : MARATHI, DURATION : 2 YEARS)**

**Address Details**

Address Line 1 \*

Address Line 2

State \*

District \*

City / Town \*

Pincode \*

© MPKV, Rahuri. All Rights Reserved.

### 3.4. Category & Other Reservation Details

Enter your Category & Other Reservation details here and click save & next.

**Category & Other Reservation Details**

**Category Details**

Father's Domicile District \*

Father's Domicile Village \*

Reservation Category \*

Caste \*

**Other Reservation Details**

<p>आपका अनाथ आहे का ? *</p> <p><input type="radio"/> YES <input type="radio"/> NO</p> <p>माजी सैनिक अथवा माजी सैनिकाचा मुलगा / मुलगी आहे काय ? *</p> <p><input type="radio"/> YES <input type="radio"/> NO</p> <p>प्रकल्पग्रस्त आहे का ? *</p> <p><input type="radio"/> YES <input type="radio"/> NO</p> <p>ज्याचे उत्तराचे साधन शेतीच आहे, असा शेतकऱ्याचा / शेतमजुराचा मुलगा / मुलगी आहे का ? *</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>	<p>अंग आहे काय ? *</p> <p><input type="radio"/> YES <input type="radio"/> NO</p> <p>सालाच सैनिकाचा मुलगा / मुलगी आहे काय ? *</p> <p><input type="radio"/> YES <input type="radio"/> NO</p> <p>भूमिहीन शेतमजुराचा मुलगा / मुलगी आहे काय ? *</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>
--	--

**Weightage Details**

<p>शेती धारण केलेली आहे काय ? *</p> <p><input type="radio"/> YES <input type="radio"/> NO</p> <p>महात्मा फुले कृषि विद्यापीठ कर्मचाऱ्याचा मुलगा / मुलगी आहे काय ? *</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>	<p>एम.सी.सी. / एम.सी.सी. / काकाट मध्ये भाग घेतला आहे काय ? *</p> <p><input type="radio"/> YES <input type="radio"/> NO</p> <p>खेळा / वादविवाद स्पर्धा / निरंध स्पर्धा / सांस्कृतिक स्पर्धांमध्ये भाग घेतला आहे काय ? वा शाळेचे प्रतिनिधित्व केले आहे काय ? *</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>
---	--

### 3.5. Qualification Details

Enter your Qualification details here and click save & next.

**Qualification Details**

**Highest Qualification Details**

Highest Qualification \*

Is Any Educational Gap ? \*  
 YES  NO

**S.S.C. Examination Details**

Roll No. / Seat No. \*

No. of Attempts \*

District of Passing \*

Year of Passing \*

Board \*

Mark Obtained \*

Marks OutOf \*

Percentage \*

Save & Next

### 3.6. Shortlist Colleges

Click on the plus + sign to shortlist the colleges you wish to apply for and select in the order you wish to set the priority. On adding every college, you will get a confirmation of college getting added to the list.

Dashboard Application Form Miscellaneous

Application ID : 2024100019  
 Applied Course : DIPLOMA IN AGRICULTURE COURSE (MEDIUM : MARATHI, DURATION : 2 YEARS)

**Shortlist Colleges**

**Add Colleges of Your Choice**

Add	College Code	College Name	District	Status
+	103	AGRICULTURAL TECHNICAL SCHOOL, BHENDA	AHMADNAGAR	UN-AIDED
+	104	AGRICULTURAL TECHNICAL SCHOOL, ADINATHNAGAR	AHMADNAGAR	UN-AIDED
+	107	AGRICULTURAL TECHNICAL SCHOOL, GHARGAON	AHMADNAGAR	UN-AIDED
+	109	AGRICULTURAL TECHNICAL SCHOOL, SUPA	AHMADNAGAR	UN-AIDED
+	110	AGRICULTURAL TECHNICAL SCHOOL, MIRAJGAON	AHMADNAGAR	UN-AIDED
+	113	AGRICULTURAL TECHNICAL SCHOOL, SIDHATEK BERDI	AHMADNAGAR	UN-AIDED
+	114	AGRICULTURAL TECHNICAL SCHOOL, DOLASANE PATHAR	AHMADNAGAR	UN-AIDED
+	115	AGRICULTURAL TECHNICAL SCHOOL, TAKALI DHOKESHWAR	AHMADNAGAR	UN-AIDED
+	117	AGRICULTURAL TECHNICAL SCHOOL, PANDHAREWADI	AHMADNAGAR	UN-AIDED

Shortlisted Colleges by You (Total Shortlisted Colleges : 2)

Dashboard Application Form Miscellaneous

Application ID : 2024100019  
 Applied Course : DIPLOMA IN AGRICULTURE COURSE (MEDIUM : MARATHI, DURATION : 2 YEARS)

**Shortlist Colleges**

**Add Colleges of Your Choice**

**Information**

Selected College Added Successfully.

Close



Check the bottom section for the selected college list along with the preference no. Once colleges are added click on save & next.

Add	College Code	College Name	District	Status
	103	AGRICULTURAL TECHNICAL SCHOOL, BHENDA	AHMADNAGAR	UN-AIDED
	104	AGRICULTURAL TECHNICAL SCHOOL, ADINATHNAGAR	AHMADNAGAR	UN-AIDED
	107	AGRICULTURAL TECHNICAL SCHOOL, GHARGAON	AHMADNAGAR	UN-AIDED
	109	AGRICULTURAL TECHNICAL SCHOOL, SUPA	AHMADNAGAR	UN-AIDED
	110	AGRICULTURAL TECHNICAL SCHOOL, MIRAJGAON	AHMADNAGAR	UN-AIDED
	113	AGRICULTURAL TECHNICAL SCHOOL, SIDHATEK BERDI	AHMADNAGAR	UN-AIDED
	115	AGRICULTURAL TECHNICAL SCHOOL, TAKALI DHOKESHWAR	AHMADNAGAR	UN-AIDED
	117	AGRICULTURAL TECHNICAL SCHOOL, PANDHAREWADI	AHMADNAGAR	UN-AIDED

**Shortlisted Colleges by You (Total Shortlisted Colleges : 3)**

Delete	Preference No.	College Code	College Name	District	Status
	<b>1</b>	101	GOVT. AGRICULTURAL TECHNICAL SCHOOL, PUNTAMBA	AHMADNAGAR	AIDED
	<b>2</b>	106	AGRICULTURAL TECHNICAL SCHOOL, WALUNJ	AHMADNAGAR	UN-AIDED
	<b>3</b>	114	AGRICULTURAL TECHNICAL SCHOOL, DOLASANE PATHAR	AHMADNAGAR	UN-AIDED

[Save & Next](#)

If you wish to delete any selected college, click on the delete icon and the college will not appear in the shortlist going further. You may add the same college again of other colleges to the shortlist.

### 3.7. Set Preferences

If you wish to re-order or reset the preference no. click on the checkbox and untick that no.

Application ID : 2024100019  
Applied Course : DIPLOMA IN AGRICULTURE COURSE (MEDIUM : MARATHI, DURATION : 2 YEARS)

**Set Preferences**

**Instructions :**

- ▶ Please click on the check boxes one by one to set your Preferences. When you click particular check box of a College, the Preference will be generated and shown in the text box adjoining to the checkbox.
- ▶ You have to set Preferences to all Colleges selected by you.
- ▶ You can reset the Preferences by clicking on 'Reset Preferences' Button.
- ▶ After setting all your Preferences, click on 'Save & Next' Button.

Set Preference	Preference No.	College Code	College Name	District	Status
<input checked="" type="checkbox"/>	<b>1</b>	101	GOVT. AGRICULTURAL TECHNICAL SCHOOL, PUNTAMBA	AHMADNAGAR	AIDED
<input type="checkbox"/>		106	AGRICULTURAL TECHNICAL SCHOOL, WALUNJ	AHMADNAGAR	UN-AIDED
<input checked="" type="checkbox"/>	<b>2</b>	114	AGRICULTURAL TECHNICAL SCHOOL, DOLASANE PATHAR	AHMADNAGAR	UN-AIDED

[Reset Preferences](#) [Save & Next](#)

© MPKV, Rahuri. All Rights Reserved.

You may also untick all the boxes and again tick in the checkbox in the new preference order you wish to set and click on save & next.

Application ID : 2024100019  
Applied Course : DIPLOMA IN AGRICULTURE COURSE (MEDIUM : MARATHI, DURATION : 2 YEARS)

**Set Preferences**

**Instructions :**

- ▶ Please click on the check boxes one by one to set your Preferences. When you click particular check box of a College, the Preference will be generated and shown in the text box adjoining to the checkbox.
- ▶ You have to set Preferences to all Colleges selected by you.
- ▶ You can reset the Preferences by clicking on 'Reset Preferences' Button.
- ▶ After setting all your Preferences, click on 'Save & Next' Button.

Set Preference	Preference No.	College Code	College Name	District	Status
<input checked="" type="checkbox"/>	<b>1</b>	101	GOVT. AGRICULTURAL TECHNICAL SCHOOL, PUNTAMBA	AHMADNAGAR	AIDED
<input checked="" type="checkbox"/>	<b>3</b>	106	AGRICULTURAL TECHNICAL SCHOOL, WALUNJ	AHMADNAGAR	UN-AIDED
<input checked="" type="checkbox"/>	<b>2</b>	114	AGRICULTURAL TECHNICAL SCHOOL, DOLASANE PATHAR	AHMADNAGAR	UN-AIDED

[Reset Preferences](#) [Save & Next](#)

© MPKV, Rahuri. All Rights Reserved.

### 3.8. Upload Photograph and Signature

Upload a recent passport size photo and signature and read all the instructions before uploading it.

**Upload Photograph and Signature**


**Upload Photograph**

**Instructions :**

- ▶ The photograph must be a recent passport size looking directly at the camera, in colour preferably, against a white or light background.
- ▶ If there is a red-eye effect, please edit to remove it.
- ▶ If you wear glasses, these should not be tinted glasses. Check to make sure that the photograph has no reflections. Your eyes and face should be clearly visible.
- ▶ Wearing of caps, hats or any tinted or dark glasses is not acceptable. Religious head wear is allowed but it must not cover the face.
- ▶ Photo should present full head from top of hair to bottom of chin. Centre head within frame. The expression on the face should look natural.
- ▶ Preferred Photograph size should be in between 10KB to 100KB. The Dimension should be Width-139 pixels and Height-178 pixels.
- ▶ **Candidates should ensure that the same passport size colour photograph is used throughout this admission process.**
- ▶ **Please upload correct photograph, otherwise your application will be cancelled.**

Upload Photograph (JPG/JPEG Format Only) \*

 No file chosen




**Upload Signature**

**Instructions :**

- ▶ Please sign on white paper with black ink pen and scan image of your Signature.
- ▶ Upload the scanned image of your signature. This signature will be used in Admit Card and wherever necessary.
- ▶ Preferred Signature size should be in between 5KB to 50KB. The Dimension should be Width-198 pixels and Height-60 pixels.
- ▶ **Please upload correct signature, otherwise your application will be cancelled.**

Upload Signature (JPG/JPEG Format Only) \*

 No file chosen



© MPKV, Rahuri. All Rights Reserved.

Once uploaded the photo and sign will appear on the right side of the page. Then click save & next.

### 3.9. Upload Required Documents

The necessary documents will be listed as per the profile details entered earlier in the application form. Upload the documents here.

Application ID : **2024100019**  
 Applied Course : **DIPLOMA IN AGRICULTURE COURSE (MEDIUM : MARATHI, DURATION : 2 YEARS)**

**Upload Required Documents**

**Note : All documents marked with \* are mandatory to upload.**

Sr. No.	Document Name	Upload	View	Delete
1	* SSC Marksheet / Certificate.	↑		
2	* Original School Leaving Certificate / Bonafide Certificate / Domicile Certificate ( <b>Duplicate Not Accepted</b> ).	↑		
3	* Self Declaration (Annexure-D).	↑		

© MPKV, Rahuri. All Rights Reserved.

Click on the up arrow to upload.

**Upload SSC Marksheet / Certificate.**

File Types Allowed : pdf  
Maximum File Size Allowed : **1 MB**

Select File to Upload \*

 No file chosen

**Upload Required Documents**

**Note : All documents marked with \* are mandatory to upload.**

Sr. No.	Document Name	Upload	View	Delete
1	* SSC Marksheet / Certificate.	↑		

Delete and re-upload in case of incorrect document. Then click save & next.

Document Uploaded Successfully.

Application ID : **2024100019**  
Applied Course : **DIPLOMA IN AGRICULTURE COURSE (MEDIUM : MARATHI, DURATION : 2 YEARS)**

**Upload Required Documents**

**Note :** All documents marked with \* are mandatory to upload.

Sr. No.	Document Name	Upload	View	Delete
1	* SSC Marksheet / Certificate.			
2	* Original School Leaving Certificate / Bonafide Certificate / Domicile Certificate ( <b>Duplicate Not Accepted</b> ), (Certificate No. : 1234, Issue Date : 01/04/2024)			
3	* Self Declaration (Annexure-D).			

**Save & Next**

© MPKV, Rahuri. All Rights Reserved.

### 3.10. Pay Application Fee

Make the payment for completing the application form.

Application ID : **2024100019**  
Applied Course : **DIPLOMA IN AGRICULTURE COURSE (MEDIUM : MARATHI, DURATION : 2 YEARS)**

**Pay Application Fee**

**Personal Details**

Applied Course : **DIPLOMA IN AGRICULTURE COURSE (Medium : MARATHI, Duration : 2 Years)**  
Candidate's Name : **PARAG PATIL** Gender : **MALE**  
Category : **GENERAL / OPEN** Divyang : **NO**

**Online Application Fee Details**

Fee to be Paid (₹) : **400/-**  
Payment Gateway :  PAYGOV

**Note :** During the payment, if amount has been deducted and payment not confirmed, then please wait for 30 minutes and then only try again to pay.

**Proceed to Payment**